



Small Credit Union Workshop 2004

TAP* Into SCUP

* Technical Assistance Program



**SATURDAY
NOVEMBER 6, 2004
9:00 to 3:30**



{Registration and continental breakfast
starting at 8:30, complimentary lunch
will be served}

Workshop Topics

Human Resources and Succession Planning
Office of Foreign Assets Control (OFAC)/Bank Secrecy Act (BSA) Compliance
Best Practices of Managing a Small Credit Union
Financial Literacy

Where: Sheraton Phoenix Airport Hotel Tempe
1600 South 52nd Street
Tempe, AZ 85281
(480) 967-6600, for reservations call (888) 625-5144
Rate: \$90 (limited "block" of rooms, please reserve early)



Region V

"An investment in knowledge pays the best interest." — **Benjamin Franklin**
"It is no profit to have learned well, if you neglect to do well." — **Publius Syrus (~100 B.C.)**

Arizona Credit Union League

Small Credit Union Program (SCUP)

REGISTRATION FORM

(Phoenix 11/6/04)

Please fax to: 602-302-6024 or return by mail to:

National Credit Union Administration
1230 West Washington Street, Suite 301
Tempe, AZ 85281
Attention: Rick Mumm

If you have any questions, please contact The National Credit Union Administration, Rick Mumm at 602-302-6019.

Credit Union Name

#Attending

City/State/Zip

Fax #

Name(s) of Participant(s)

Credit Union Contact Person

E-Mail Address

Phone #

Price: The SCUP workshop is **FREE!!!** However, we ask each participant to volunteer at least one successful idea/program, spreadsheet, analysis tool, sample, etc. We intend to share the "Best Practices" from the submissions during our SCUP workshops. We also plan to compile these materials and distribute as a service for other small credit unions during future SCUP activities. Therefore, please include with your registration: something you do well, something unique, or something you would like to share with others. Provide a short comment in the below space and attach your idea(s) to your registration form. **Please do not include a "Best Practice" idea if it will delay registration for the workshop (submissions are completely voluntary).** If available electronically, please e-mail to jdock@ncua.gov. Be sure to remove any identifying or other information you do not want to disclose. Thank You. Tell us about your "Best Practice":

Although registration is free, space is limited. Reservations will only be accepted on a "first come, first served basis", if space is available. Please return your registration form ASAP, but no later than the final registration date of October 29, 2004.

If requesting assistance due to financial need, complete the following for anticipated costs:

Anticipated Costs

for Reimbursement: Hotel \$ _____ Airfare \$ _____ Mileage (\$0.36 per mile) \$ _____

Explain financial need:

We will provide reimbursement forms during the workshop. Reimbursement will be made after the workshop (up to \$300 per approved credit union) upon attendee completing the workshop and submitting receipts.



REGISTER and RESERVE your HOTEL ROOM EARLY

We look forward to seeing you there!